



City of Port Washington Recreation Department Job Announcement

Head Lifeguard Seasonal Position

GENERAL FUNCTION

A Head Lifeguard employed with the City of Port Washington Parks and Recreation Department is responsible for the efficient and effective operation of the Pirates' Hollow Waterpark and associated aquatics programs. This position is also responsible for the health, safety, and welfare of those using the swimming pool. This position is under direct supervision of the Aquatics Coordinator. The Head Lifeguard is responsible for following and carrying out all of the workplace expectations and policies of the Pirates' Hollow Waterpark.

SPECIFIC JOB RESPONSIBILITIES

- Supervise the activities of pool staff and patrons by enforcing rules and regulations
- Train, schedule and supervise all pool staff
- Plan, organize and promote aquatic programs/activities (swim lessons, pool parties, etc.)
- Rescue persons in distress or in danger of drowning when indicated and provide rescue breathing, CPR, and First Aid
- Notify the Aquatics Coordinator of any accidents, rescues, or problems that have occurred
- Be able to perform duties of swim instructor, lifeguard and pool attendants if needed.
- Maintain and complete accurate records of pool operations, including time sheets, daily reports, accidents, incidents, attendance, finances, and required records for Health Department
- Inventory and recommend for purchase all necessary supplies and equipment
- Coordinate with Aquatics Coordinator and Recreation Director for the purchase of items for concession area
- Oversee the general custodial cleaning of entire pool facility including vacuuming, hosing of decks, cleaning filters and restrooms, etc. as needed
- Conduct pH and chlorine tests and record in log book
- Plan and schedule in service training for lifeguards including first aid skills, facility maintenance, emergency procedures and other applicable information
- Assist staff and public in a professional and courteous manner
- Any other additional duties required

QUALIFICATIONS

- Currently certified with Red Cross Lifeguard Training
- Current Red Cross or First Aid and CPR/FBR cards
- Lifeguarded for 2 seasons at Pirates' Hollow Waterpark
- Employed at Pirates' Hollow Waterpark for 3 seasons
- Lifeguard Instructor Certified

SKILLS

The Head Lifeguard must have knowledge of water hazards, lifesaving techniques and first aid, recognize hazardous situations and apply effective courses of action. This position also requires effective communication, both written and verbal, and has the ability to engage positively with staff and the public.

PHYSICAL SKILLS

While performing the duties of this position, the employee is frequently required to sit, kneel, stand, communicate, reach and manipulate objects. The position requires mobility. Duties require attentiveness to visual and audible cues for recognition and identification of swimmers in distress or in process of unsafe behaviors. This position requires proficient swimming ability and the proper application of rescue and first aid techniques. The position requires the ability to properly extract victims from the pool to the deck. The position requires working outside in warm temperatures (June through August).

More info online at portwashington.recdesk.com under the Job Opportunities tab

Employment Information: Summer Months (May – August)
Mondays – Sundays
Shifts vary depending on staff availability
Typically staff receive 10-35 hours a week

Closing Date: Until Filled

Starting Rate: \$12.00 per hour

The City of Port Washington is an Equal Opportunity and Reasonable Accommodation Employer.